



LEVEL ONE APPLICATION

Planning Stage

SITE DEVELOPMENT (15 points possible)

Points	Activity	✓
5	Locate a site for your Habitat Education Site <i>(attach habitat site checklist)</i>	
10	Students map proposed site <i>(attach sample of student map)</i> . *I identify sunny, shady, dry, and boggy areas	
SUBTOTAL POINTS		

OUTDOOR LEARNING (30 points possible)

Points	Activity	✓
10	Students gather baseline data of current wildlife activity <i>(Attach "4-H Wildlife Observation Sheet" available in project handbook)</i>	
10	Students research history of the site to determine what wildlife and plants existed historically at the site <i>List three sources (books, internet site, individuals)</i> 1. _____ 2. _____ 3. _____	
10	<i>Teachers use the Habitat Education Site to conduct lessons in art, math, English or social studies</i> Teacher _____ Grade ____ Lesson _____ Teacher _____ Grade ____ Lesson _____ Teacher _____ Grade ____ Lesson _____	
SUBTOTAL POINTS		

ANNUAL TIMELINE AND GOALS (20 points possible)

Points	Activity	✓
10	Develop a timeline for your project for one year. Include plantings, fundraisers, clean up days, celebrations, specific curriculum themes, establishing a habitat team, etc. <i>(Attach calendar of events for the year)</i>	
10	Establish Project Goals and Vision for years 1-3 <i>(Attach goals and vision form)</i>	
SUBTOTAL POINTS		

HABITAT TEAM AND PARTNERSHIPS (60 points possible)

Points	Activity	✓
5	Identify a Project Coordinator Name: _____ Are they a trained 4-H Wildlife Steward _____ If yes, date of training _____ Who is the backup coordinator? _____	
5	Get school district and principal approval (<i>Attach documentation</i>)	
5	Visit with custodial/grounds staff about your project. (<i>It is important for them to understand your project and what you hope to accomplish. They also need to understand their role in the project</i>) I, _____, understand the goals and vision for the 4-H Wildlife Stewards Habitat Education Site. I understand who is responsible for maintaining the wildlife habitat area. _____ Custodial Staff signature	
5	Recruit at least one Junior 4-H Wildlife Steward to serve on the Habitat Team Name _____ Grade _____	
5	Schedule a visit with an 4-H Wildlife Stewards Staff Member to visit your site Staff member name _____ Date of visit _____	
5	Recruit at least 4 members for a 4-H Wildlife Stewards Habitat Team Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____ Name _____ Title _____ Responsibilities _____	
10	At least one Habitat Team member completes the 4-H Wildlife Stewards training Name _____ Training Date _____ Name _____ Training Date _____ Name _____ Training Date _____	

10	Set up a system of communication with the habitat team <i>(attach communication plan)</i>	
10	Present information about the project to the PTA, all-school assembly or school staff meeting <i>Name of 4-H Staff Member _____</i> <i>Date and time of presentation _____</i> <i>Audience _____</i>	
	SUBTOTAL POINTS	

RECORD KEEPING (35 points possible)

Points	Activity	✓
10	Set up and maintain a project journal <i>(be prepared to show the Certification team)</i> <i>Who maintains the journal? _____</i> <i>Are photos dated and labeled? _____</i> <i>How often is it updated? _____</i>	
5	Take "before" pictures of your site and include in journal <i>(be prepared to show the Certification team)</i>	
10	Submit at least 50 hours of volunteer service on line at wildlifestewards.4h.oregonstate.edu	
10	Complete the "on-line" annual Member school enrollment at wildlifestewards.4h.oregonstate.edu	
	SUBTOTAL POINTS	

CELEBRATE SUCCESS (10 points possible)

Points	Activity	✓
10	Plan and organize a kick-off celebration of your 4-H Wildlife Stewards Habitat Education Site <i>Date/Time of Event: _____</i> <i>Audience: _____</i> <i>Were special guests invited? Who? _____</i> _____ <i>Was media invited? <input type="checkbox"/> yes <input type="checkbox"/> no</i> <i>Number of People who attended? _____</i> <i>Attach Press Release</i>	
	SUBTOTAL POINTS	

BUDGET AND FUNDRAISING (25 points possible)

Points	Activity	✓
20	Develop an annual budget for your project <i>(attach budget worksheet)</i>	
5	Identify three funding sources for your project Source 1 _____ Source 2 _____ Source 3 _____	
SUBTOTAL POINTS		

ENRICHMENT OPPORTUNITIES (45 Points possible)

Points	Activity	✓
20	Create 4-H After School Club for your project Name of Club _____ County _____ Name of 4-H Extension Staff Contact _____ Club Leader _____ Enrollment Date _____ Number of members ____	
10	Present or submit a display for the annual 4-H Wildlife Stewards Summit Date of Summit: _____ Title of Presentation _____ Number of Students Involved _____ <input type="checkbox"/> Oral Presentation <input type="checkbox"/> Display	
15	Attend the 4-H Wildlife Stewards Camp (5 points per camper) Name of Camper _____ Application Date _____ Name of Camper _____ Application Date _____ Name of Camper _____ Application Date _____	
SUBTOTAL POINTS		

TOTAL POINTS

- Site Development _____
- Outdoor Learning _____
- Annual Timelines and Goals _____
- Habitat Team and Partnerships _____
- Record Keeping _____
- Celebrate Success _____
- Budget and Fundraising _____
- Enrichment Opportunities _____
- TOTAL POINTS _____

4-H Wildlife Stewards Member Schools must earn AT LEAST 200 points out of a possible 240.